

2022 NPASCNA TREASURER REPORT

FEBRUARY

GRAND TOTAL BEGINNING BALANCE	\$3,040.00
AREA SERVICE BEGINNING BALANCE	\$2,100.00
ACTIVITIES BEGINNING BALANCE	\$ 940.00

GROUP DONATIONS

Afternoon Delight	\$ -
Are We There Yet	\$ -
Atmosphere of Recovery	\$ -
Back to the Basic	\$ -
Basic Sunday	\$ -
Bellevue Beginners	\$ -
Chapter 7 Relapse & Recovery	\$ -
Cranberry Bigfoot	\$ -
Cranberry Candlelight	\$ -
Discovery in Recovery	\$ -
El Corona	\$ -
Expect a Miracle	\$ -
Food for Thought	\$ -
Garden of Hope	\$ 49.00
Growing Stronger	\$ -
H.A.L.T. Group	\$ -
Help Us Help You	\$ 50.00
Higher Power Group	\$ -
Hopeful Horizons	\$ 100.00
It Gets Better	\$ -
Just for Thursday	\$ -
Keeping It Real	\$ -
Lawrenceville Group	\$ -
Let's Get Honest	\$ -
Liberty Group	\$ -
Living in Recovery	\$ -
Living the Program	\$ -
Lost Chapel	\$ -
Miracle on Main	\$ -
Monday Night Surrender	\$ -
NA Way	\$ -
Need a Miracle	\$ 60.00
North Hills Group	\$ 50.00
Real Deal	\$ -
Saturday Night Live	\$ 103.72
Saturday Night Recovery	\$ -
Second Chance	\$ -
Serenity Café	\$ 75.00
Sharpsburg Group	\$ 78.00
Simply Recovery	\$ -
Staying Clean for Dummies	\$ -
Sunday Surrender	\$ -
Talking Text	\$ 40.00
Text Messages	\$ -
The Plot Thickens	\$ -
Vets and Friends	\$ -
We Are Hooked on Hope	\$ -
Weekday Defection	\$ -
We Have a Choice	\$ -
We is the Key	\$ -
Women Strong	\$ 27.00
Monthly Group Donation Total	\$ 632.72
Monthly Area Literature Purchases	\$ 193.43
Voided or Returned Check(s)	\$ 464.95
TOTAL INCOME	\$ 1,291.10

* see memo as background

EXPENSES

PAYABLE TO	CHECK #	NOTE	
Activities Increase		Annual Re-funding	\$ -
Ally LaCovey		Treasurer Supplies	\$ -
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Rose Klein		Secretary Supplies	\$ -
Ann Oehling		H&I Chair	\$ -
Sammy		H&I Secretary	\$ -
Berkeley Hills	1772	Church Rent	\$ 20.00
Gina Brown		H&I	\$ -
Gina Brown		Web Coordinator	\$ -
HostGator.com		Annual Domain	\$ -
Jon Wilson		P&A	\$ -
Natalie Huddleston		Literature Supplies	\$ -
Valorie Law	1771	Area Chair	\$ 24.32
PNC Bank		Bank Fee	\$ -
PNC BANK		Returned Check Fee	\$ -
PNC Bank	N/A	Stop Payment Fee	\$ 33.00
PNC Bank		Checks	\$ -
TSRSCNA	1774	Region Donation	\$ 236.06
TSRSCNA		Helpline	\$ -
TSRSO	1769	Area Literature	\$ 464.95
TSRSO	1770	Area Literature	\$ 512.77
USPS		PO Box Fee	\$ -
EXPENSES TOTAL			\$ 1,291.10

* see memo as background

ACTIVITIES

BEGINNING BALANCE		\$ 940.00
INCOME		
Annual Re-funding		\$ -
Bike Run		\$ -
Bowling Party		\$ -
Comedy Show		\$ -
Hayride		\$ -
Summer Picnic		\$ -
T-Shirts		\$ -
INCOME TOTAL		\$ -
EXPENSE		
Bike Run		\$ -
Bowling Party		\$ -
Comedy Show		\$ -
New Year's Eve Party		\$ -
Summer Picnic		\$ -
Valerie B (St Patricks Day Event)	1773	\$ 200.00
EXPENSE TOTAL		\$ 200.00
ACTIVITIES ENDING BALANCE		\$ 740.00

See advanced check request form to follow

AREA SERVICE ENDING BALANCE \$2,100.00
AREA & ACTIVITIES ENDING BALANCE \$2,840.00

NPASCNA: ADVANCE CHECK REQUEST

NAME Valerie Benson (please print legibly)

SERVICE POSITION ACTIVITIES CHAIR

ACTIVITY ST. PATRICK'S DAY SPEAKER JAM, Dinner, Dance

ACTIVITY DATE(S) 3/19/22

Estimated Costs:

Description	<u>Church donation</u>	=	\$ 20.00
Description	<u>Food</u>	=	\$ 150.00
Description	<u>PAPER SUPPLIES etc...</u>	=	\$ 30.00
Description		=	\$
Description		=	\$
Description		=	\$

TOTAL ADVANCE REQUESTED = \$ 200.00

CHECK # 1773 AB

ACTUAL EXPENSES (attach all receipts) \$

BALANCE DUE NPASCNA Individual Check # _____ = \$

Signature/Date Valerie B. 2/26/22

Signature/Date _____ _____

Memo RE: Voided/returned check Feb 2022 Area Service

At September's Area service meeting, a check (#1746) was written for the area service literature purchase at the Regional Office. It was sent to Region along with our donation check. The donation check was cashed, however, this invoice payment was not. Regional deposits are often a month behind, so we gave them until November/early December before we followed up. With limited personnel at the Regional Office, we provided them additional time to look into the matter prior to cancelling the check.

Ally L, vice treasurer, was notified after January's area service that the regional office had don't their due diligence in looking for the check and that a new check should be written. She waited until February's area service and requested PNC cancel the check and a new check (#1769) was written for the invoice. It was mailed to the regional office 2/28/2022.

This is reflected in the treasurer's report in three locations:

- Pg 1 under cancelled/voided checks \$464.95
- Pg 2 under expenses for PNC Bank, stop payment fee \$33
- Pg 2 under expenses, TRSO check #1769

Business Checking

PNC Bank



For the Period 01/25/2022 to 02/18/2022

Primary Account Number: [REDACTED]

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Number of enclosures: 0

NPASCNA
PO BOX 15473
PITTSBURGH PA 15237-7473

For 24-hour banking sign on to
 PNC Bank Online Banking on pnc.com
FREE Online Bill Pay

For customer service call 1-877-BUS-BNKG
PNC accepts Telecommunications Relay Service (TRS) calls.
Para servicio en español, 1-877-BUS-BNKG

Moving? Please contact your local branch

Write to: Customer Service
PO Box 609
Pittsburgh, PA 15230-9738
 Visit us at PNC.com/smallbusiness

Business Checking Summary

Npascna

Account number: [REDACTED]

Overdraft Protection has not been established for this account.
Please contact us if you would like to set up this service.

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
5,302.21	1,029.70	2,796.89	3,535.02
		Average ledger balance	Average collected balance
		5,416.39	5,392.55

Deposits and Other Additions

Description	Items	Amount
Deposits	2	1,029.70
Total	2	1,029.70

Checks and Other Deductions

Description	Items	Amount
Checks	6	2,796.89
Total	6	2,796.89

Daily Balance

Date	Ledger balance	Date	Ledger balance	Date	Ledger balance
01/25	5,302.21	02/01	6,265.49	02/14	5,150.33
01/31	6,325.49	02/08	5,417.83	02/16	3,535.02

Activity Detail

Deposits and Other Additions

Deposits

Date posted	Amount	Transaction description	Reference number
01/31	277.62	Deposit	032501221
01/31	752.08	Deposit	032501227


Checks and Other Deductions

Checks and Substitute Checks

* Gap in check sequence

Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number	Date posted	Check number	Amount	Reference number
02/08	1760 *	847.66	072258745	02/14	1764 *	267.50	070821787	02/01	1767 *	60.00	096263227
02/16	1762 *	889.60	073730825	01/31	1765	6.42	070814037	02/16	1768	725.71	073730826

Business Checking

 For 24-hour account information, sign-on to
pnc.com/mybusiness/

For the Period 01/25/2022 to 02/18/2022

Npascna

Primary Account Number: [REDACTED]

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Business Checking Account Number: [REDACTED] - continued

Detail of Services Used During Current Period

Note: The total charge for the following services will be posted to your account on 02/22/2022 and will appear on your next statement as a single line item entitled Service Charge Period Ending 02/18/2022.

** Combined Transactions include ACH Credits, ACH Debits, Checks Paid, Deposited Item - Consolidated, Deposit Tickets Processed

Description	Volume	Amount	
Account Maintenance Charge		.00	Requirements Met
Combined Transactions	17	.00	Included in Account
Checks Paid	6	.00	
Deposited Item - Consolidated	9	.00	
Deposit Tickets Processed	2	.00	
Total For Services Used This Period		.00	
Total Service Charge		.00	

Bank Statement Cross Check

Month of Area Service: February
 Bank Statement Period: 1/25/2022 - 2/18/2022

Total Anticipated (pull from previous month's closing balance)	3,040.00
Total in account (from bank statement)	3,535.02
Difference	495.02

Deposits from Jan 2022 Area Service

Description	Total	Deposited
General donations	752.08	X
Literature Sales	277.62	X

Expenses from Jan 2022 Area Service

Check # - Description	Total	Deducted
1763 (Jan ASC) Berkeley Hills Rent	20	
1764 (Jan ASC) TSRSO Area Literature Invoice (#000266)	267.5	X
1765 (Jan ASC) Sean G	6.42	X
1766 (Jan ASC) Natalie H	10.07	
1767 (Jan ASC) Valerie (activities)	60	X
1768 (Jan ASC) TSRSCNA Regional Donation	725.71	X

Trailing expenses from previous area service

1746 - (Sept ASC) TSRSO literature invoice (#000232)	464.95	
1760 (Dec ASC) TSRSO Area Literature Purchase	847.66	X
1762 (Dec ASC) TSRSCNA - Regional Donation	889.60	X

[Trailing items as of Feb statement \(sum of red totals\)](#) 464.95

Bank statement balance		3535.02
minus trailing expenses	-	464.95
minus non-deposited checks (blue)	-	30.07
Total		3,040.00
Matches anticipated total		3,040.00

NOTES:

Sept literature purchase check will be voided and re-issued at Feb's area service
 Followed-up with other two non-deposited checks